

Application for

Applicant Information

Date:		Drivers License #:	
Unit Type:	Lease from:	Lease to:	
Name:			
First:	Middle:	Last:	
Date of Birth:	SSN #:	Phone:	
Current address:			
City:	State:	ZIP Code:	
Own Rent (Please select)	Monthly payment or rent:	How long?	

Employment Information

Current employer:			
Employer address:			How long?
Phone:	E-mail:	Fax:	
City:	State:	ZIP Code:	
Position:	Hourly Salary (Please select)	Annual income:	

Emergency Contact

Name of a person not residing with you:		Relationship:	
Address			
City:	State:	ZIP Code:	Phone:

Guarantor: * required if applicant is under 21 (if applicable)

Name:			
Date of birth:	SSN:	Phone:	
Current address:			
City:	State:	ZIP Code:	
Own Rent (Please select)	Monthly payment or rent:	How long?	

Guarantor Employment Information * required if applicant is under 21 (if applicable)

Current employer:			
Employer address:			How long?
Phone:	E-mail:	Fax:	
City:	State:	ZIP Code:	
Position:	Hourly Salary (Please select)	Annual income:	

Additional Income Source;

Parents: \$	Scholarship \$	Loan\$
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Occupant Names: _____ * all occupants must fill out application.

Have you ever been sued, evicted, wages garnished, or filed for bankruptcy? _____

If yes, please explain: _____

Are you or any occupant required to register as a sex offender? _____

Have you or any occupant been convicted of a sexual-oriented or child victim-oriented offense?

Have you or any occupant been convicted of a felonious or drug offense? _____

_____ Initials Applicant

_____ Initials Guarantor

Applicant authorizes the Landlord or its representatives to use the services of credit reporting agency and to contact any of the above named references, employers, and landlords to obtain credit history and background information on the applicant and to use such information in deciding whether or not to accept or reject this application. Information requested on this form is for credit purposes only and will be held in strict confidence.

Applicant acknowledges that this application is a contractual agreement to rent the above-stated suite from Landlord. Applicant agrees as follows: If approved by Landlord, the applicant will be required to sign a lease and take occupancy of the suite for the period of time indicated on this application. Applicant's deposit will be applied as shown below and shall not bear interest. If applicant does not sign a lease and take occupancy of the suite, the full deposit will be retained by the Landlord as liquidated damages suffered by reason of applicant's refusal to abide by this Agreement. Applicant may cancel this Agreement by the end of the first business day following the date of application. If Landlord rejects this application, or if applicant cancels this agreement the specified time, that portion of the deposit applied towards the rent security deposit will be returned to the applicant within thirty (30) days of the application date; however, that portion applied as an Application fee, shall be non-refundable and shall be used by Landlord to cover (a) verification of residency, (b) verification of employment, (c) credit checks, and (d) other administrative expenses. This application can be used as well as permission to obtain credit information before, during and after tenancy for credit and collection purposes.

ALL APPLICANTS ARE SUBJECT TO THE OWNER'S APPROVAL. IT IS THE POLICY OF THE LANDLORD TO ACCEPT, PROCESS, AND SELECT APPLICATIONS WITHOUT REGARD TO RACE, COLOR, SEX, RELIGION, HANDICAP, FAMILIAL STATUS, OR NATURAL ORIGIN.

****Applicant agrees to transfer any applicable utilities into their name prior to receiving keys.****

Acceptance of this application does not insure an apartment reservation. You are required to sign a separate lease agreement by all parties and pay in full the Security Deposit and first months rent to be insured an apartment reservation.

Applicant Signature _____ **Date** _____

Guarantor by signing this application is accepting financial and legal responsibility in the event the leaseholder defaults on obligations of the lease agreement. The guarantor remains on lease for current lease term and any renewal periods signed by lease holders and or occupants.

Guarantor Signature _____ **Date** _____

Notarized if not signed in front of a Staff member.

Landlord Signature _____ **Date** _____

Below to be completed by Management.

\$ _____	Application fee *
\$ _____	Administrative fee*
\$ _____	Security Deposit
\$ _____	Pet Deposit (if applicable)
\$ _____	Up front Pet Fee* (if applicable)
\$ _____	First Month Rent
\$ _____	Total * Non-refundable

_____ Initials Applicant

_____ Initials Guarantor